

## WINTER 2009/2010 IRAQ AIRSPACE OVERFLIGHT REQUEST FORM INSTRUCTIONS:

The Winter 2009/2010 Iraq Overflight Season Schedule begins at 00:01Z 25 Oct 2009 and ends at 23:59Z 27 Mar 2010. Please follow these instructions to process your request:

**IMPORTANT NOTE:** If you submitted a Summer 09 schedule thru RAMCC – your flight dates on/after 25 Oct are no longer valid. You must ensure you include ALL scheduled flights that begin on or after 25 Oct 09 in the Winter 2009/10 Schedule to ensure the new ICAA database contains your request.

Request forms must be submitted to ICAA at [ops.overflight@iraqcaa.com](mailto:ops.overflight@iraqcaa.com) NLT 25 Sep 09.

**THIS IS A NEW REQUEST FORM – YOU MUST USE VERSION 3.0 or YOUR DATA WILL NOT IMPORT INTO OUR SYSTEM**

The Spreadsheet is a "restricted document", which requires entry of data in a specified format. When you click on a restricted cell, a note will pop up to remind you how to enter the data. Time and Date Formats

TO ENTER A DATE: USE "M/D/YYYY"

TO ENTER A TIME: USE "HH:MM"

Ver	Callsign	Pairing	Type	Depart	tDep	Days	dtFrom	dtTo	Entry	tEntry	Exit	tExit	arrival	tArrive	Company Name
1	ICA4833		A310	OMDB	11:45	..3..6.	10/25/2009	3/25/2010	TASMI	13:00	KABAN	14:10	LEBL	19:30	ICAA AIRLINE
1	ICA4834		A310	LEBL	01:45	...4..7	10/31/2009	11/30/2010	KABAN	07:15	SIDAD	08:20	OMDB	09:30	ICAA AIRLINE

**\*\* NOTE: ALL TIMES ARE UTC (zulu)**

**VER** – enter version #

**CALLSIGN** – enter callsign

**PAIRING** – NOT REQUIRED (previously used to assign Squawks – but no longer required for processing)

**TYPE** – enter aircraft type

**DEPART/ARRIVAL** – enter departure/arrival airports (use 4-letter ICAO)

**tDep** – enter time of departure

**FIR Entry Start Date** – enter first date the aircraft will enter ORBB FIR -- DO NOT ENTER airport departure dates

**FIR Entry End Date** – enter the last date the aircraft will be in ORBB FIR -- DO NOT ENTER airport arrival dates

**Days Overfly FIR** – enter day(s) on which you ENTER the ORBB FIR. Enter in format “1..4.6.” (Use Numbers for flight dates “.” for no fly dates) = (Mon, Thur, Sat)

- 1 = MONDAY
- 2 = TUESDAY
- 3 = WEDNESDAY
- 4 = THURSDAY
- 5 = FRIDAY
- 6 = SATURDAY
- 7 = SUNDAY

**ENTRY** – FIR entry point

**tEntry** – FIR entry time

**Exit** – FIR exit point

**tExit** – FIR exit time

**ARRIVAL** – arrival airport (4-letter ICAO)

**tArrive** – airport arrival time

**Company Name** – Enter your Company Name

**EXAMPLE:**

In our example on the spreadsheet

- Version 1
- ICAA Airlines is flying an A310
- Callsign ICA4833 from OMDB to LEBL
- First flight is 27 Oct, but subtract 2 Days = 25 Oct 09 for database entry
- Last flight is 23 Mar, +2 days = 25 Mar for database entry
- The flight will enter ORBB FIR at TASMI on Wednesday (day 3) and Saturday (day 6) at 13:00 and exit KABAN at 14:10 UTC
- The return flight ICA4834 enters ORBB FIR thru KABAN on Thursdays (day 4) and Sundays (day 7) at 07:15 and exits at SIDAD 08:10 UTC.

Please see our website for additional information to include the Iraq AIP, and please call if you have any questions.

Website: <http://www.iraqcaa.com>

ICAA Overflight email: [ops.overflight@iraqcaa.com](mailto:ops.overflight@iraqcaa.com)

